



BEACH CLUB TWO  
of Hallandale Condominium Association

## Rental Application Instructions & Checklist

Please read and complete the online application for residency consideration at Beach Club Tower 2. **NO LESS THAN TEN (10) Business days** prior to the projected move-in date.

### STEP 1



Visit <https://mycondoapplication.com/>



LEASE APPLICANTS: **Enter Property Code: 4710**



Read the instructions and begin Part 1 of the application

### STEP 2

*After completing Part 1 you will be emailed a secure link to complete Part 2 of the application.*

If you have any questions, please contact support at 954-472-6994 or email [applications@screeninglink.com](mailto:applications@screeninglink.com)

**\*\*Only Completed Applications will be accepted\*\***

1. \_\_\_\_\_ Copy of the fully executed leasing agreement, signed by all Tenants & Unit Owner(s) attached **via MyCondoApplication**
2. \_\_\_\_\_ Photo ID of ALL individuals residing in the Unit attached **via MyCondoApplication**
3. \_\_\_\_\_ Provide security deposit in the amount of \$2,000 **if not already in escrow with the Association**– payable to **Beach Club Two** with Cashier's Check or Money Order. (may be accepted from the tenant or owner)
4. \_\_\_\_\_ **Masters Association online application proof of submission**
5. \_\_\_\_\_ Beach Club Two Lease Application completed **via MyCondoApplication**
6. \_\_\_\_\_ Resident Information Form
7. \_\_\_\_\_ Owner's Notification of Intent to Lease
8. \_\_\_\_\_ Association's Addendum to the Lease Agreement
9. \_\_\_\_\_ Unit Access Authorization for Guests & Contractors
10. \_\_\_\_\_ Pet Registration (if applicable)
11. \_\_\_\_\_ Parcel Receipt Authorization
12. \_\_\_\_\_ Indemnification and Release Form
13. \_\_\_\_\_ Moving & Delivery Policies
14. \_\_\_\_\_ Rules & Regulations Acknowledgement
15. \_\_\_\_\_ Recycling Acknowledgement
16. \_\_\_\_\_ Access ID Card Acknowledgement
17. \_\_\_\_\_ Realtor Guidelines and COVID-19 Regulation Acknowledgement



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*of Hallandale Condominium Association*

### **Master Online Application Process**

#### **REQUIRED DOCUMENTATION :**

**Before you begin your application, please have the Checklist items below ready.**

1. Fully Executed Rental Contract **(Required for Renters only)**
2. HUD Statement & DEED **(Required for New Owners only)**
3. Copy of US Government Issued ID - If Non US Citizen, copy of Passport - Per applicant.
4. Credit Card for payment to complete the ONLINE MASTER application.
  - a. \$50 Fee per adult applicant
  - b. \$70 Fee per Married Couple – Marriage Certificate Required

#### **MASTER ONLINE APPLICATION PROCESS:**

1. Go to your web browser and type: [www.tenantev.com](http://www.tenantev.com)
2. Create your User Account – You will be given the option to complete your online application now or later. If you choose later, you will receive an email with a link to access your application at any time.
3. Please enter the correct PIN number below based on the type of application:
  - a. For **Rent/Lease/Purchase ONLY** - **PIN# - 8562**
  - b. For **Additional Residents** - **PIN# - 8560**

**At this time all new master guest applications are suspended due to COVID-19**

4. Enter all information and answer all questions in the application.
5. **EXPEDITE FEE** – If the applicant move-in date for the lease or sale is more than 10 days from the day the application is being submitted then no EXPEDITE fee is needed.
6. Vehicle Registration does not apply for Master Guests.
7. If you need assistance with the application please contact Tenant Evaluation at 855-383-6268 or email at [support@tenantevaluation.com](mailto:support@tenantevaluation.com)

**APPLICATIONS MUST BE SUBMITTED A MINIMUM OF 10 DAYS PRIOR TO THE START DATE OF THE LEASE OR CLOSING DAY.**

**SHOULD A POTENTIAL OCCUPANT MOVE IN WITHOUT PRIOR REGISTRATION, THE ASSOCIATION MAY IMPOSE FINES AND/OR SUSPEND USE RIGHTS ACCORDINGLY.**