



**BEACH CLUB TWO**

*of Hallandale Condominium Association*

## **Additional Resident Instructions**

Please read and complete the Tower 2 Online Form & Complete a Masters Association Application in order to properly register as an additional resident.

### **STEP 1**



Visit <https://mycondoapplication.com/>



**ADDITIONAL RESIDENT APPLICANTS: Enter Property Code: 4810**



The one page application will open and the information can be entered. Please ensure to have colored copy of ID ready to upload

**\*\*Only Completed Applications will be accepted\*\***

**Please ensure everyone over the age of 18 also completed a masters association background check application in order to receive final approval from the Tower.**



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### **Master Online Application Process**

#### **REQUIRED DOCUMENTATION :**

**Before you begin your application, please have the Checklist items below ready.**

1. Fully Executed Rental Contract **(Required for Renters only)**
2. HUD Statement & DEED **(Required for New Owners only)**
3. Copy of US Government Issued ID - If Non US Citizen, copy of Passport - Per applicant.
4. Credit Card for payment to complete the ONLINE MASTER application.
  - a. \$50 Fee per adult applicant
  - b. \$70 Fee per Married Couple – Marriage Certificate Required

#### **MASTER ONLINE APPLICATION PROCESS:**

1. Go to your web browser and type: [www.tenantev.com](http://www.tenantev.com)
2. Create your User Account – You will be given the option to complete your online application now or later. If you choose later, you will receive an email with a link to access your application at any time.
3. Please enter the correct PIN number below based on the type of application:
  - a. For **Rent/Lease/Purchase ONLY** - **PIN# - 8562**
  - b. For **Additional Residents** - **PIN# - 8560**

**At this time all new master guest applications are suspended due to COVID-19**

4. Enter all information and answer all questions in the application.
5. **EXPEDITE FEE** – If the applicant move-in date for the lease or sale is more than 10 days from the day the application is being submitted then no EXPEDITE fee is needed.
6. Vehicle Registration does not apply for Master Guests.
7. If you need assistance with the application please contact Tenant Evaluation at 855-383-6268 or email at [support@tenantevaluation.com](mailto:support@tenantevaluation.com)

**APPLICATIONS MUST BE SUBMITTED A MINIMUM OF 10 DAYS PRIOR TO THE START DATE OF THE LEASE OR CLOSING DAY.**

**SHOULD A POTENTIAL OCCUPANT MOVE IN WITHOUT PRIOR REGISTRATION, THE ASSOCIATION MAY IMPOSE FINES AND/OR SUSPEND USE RIGHTS ACCORDINGLY.**